

**EXPENDED PRESIDENTS' COUNCIL – June 16, 2009  
CC 127 in Bill Brod Community Center • 8:30 – 10am**

**Present: Presidents' Council Members:** Joanne Truesdell, President; Rosemary Teetor, PT Faculty Pres; Michael Vu, ASG Pres; Elizabeth Lundy, VP Instructional Services; Courtney Wilton, VP College Services; Shelly Parini, Dean of College Advancement; Bill Zuelke, Exempt President; Jan Godfrey, Dean of HR; and (Recorder) Debbie Jenkins. **Others in attendance:** Cyndi Andrews, Steffen Moller, Bill Briare, Bill Leach, Janet Paulson, Diane Drebin, Karen Martini, Kate Gray, Alyssa Fava, Joe Austin, Scott Giltz, and Maureen Mitchell.

TOPIC / CATEGORY	KEY POINTS / NEXT STEPS (Action)
Follow-up Decision Making	<p>[Attachment #1] President Truesdell led a discussion on:</p> <ul style="list-style-type: none"> <li>▪ How ideas become board policy (adoption by the Board); chart was updated</li> </ul> <p><b><u>NEXT STEPS:</u></b></p> <ul style="list-style-type: none"> <li>▪ From a decision making stand point - what types of information need to come to Presidents' Council and College Council for discussion?</li> <li>▪ What types of non-policy should be presented to PC?</li> <li>▪ This will be an ongoing conversation.</li> </ul>
IAs & PC Targets	<p>President Truesdell and Elizabeth Lundy each led discussions on Institutional Activities (IAs) and Presidents' Council Targets.</p> <ul style="list-style-type: none"> <li>▪ [Attachment #2] 2008 Climate Survey Insights and Recommendations were revisited and discussed</li> <li>▪ The Budget Advisory Group met to discuss and determine targets for IAs. President Truesdell outlined their strategies and findings with a concentration on the college's fiscal health.</li> </ul> <p>The process of defining end targets was outlined by Elizabeth Lundy. It is important to determine end goals prior to determining the means and/or processes to get there. End statements:</p> <ul style="list-style-type: none"> <li>▪ Define where we want to be and must be strong enough to drive our actions</li> <li>▪ Allow purposeful action for intended beneficiaries and are a tool for long-range planning.</li> <li>▪ Drive our Strategic Plan, the Academic Master Pan, the Strategic Enrollment Plan, and the Accreditation process.</li> <li>▪ Direct us toward our success indicators</li> </ul> <p>Presidents' Council members were asked to brainstorm and define end targets around Governance and Communication across the institution. The primary goal for today's activities was to find/generate/drive out the end statements related to communication and governance evidenced in our insights and recommendations from the Climate Survey. Today we are determining <i>the what</i> and <i>so whats</i> (to what end and for what purpose) – not the <i>how</i>.</p> <p>Discoveries:</p> <ul style="list-style-type: none"> <li>▪ It was determined that consistency in our language is very important.</li> <li>▪ It is not easy to determine where the "end" is.</li> </ul>

	<ul style="list-style-type: none"> <li>▪ The “end” determines what you are willing to be responsible for.</li> <li>▪ Our accreditation process allows for continuous change and improvement of processes.</li> </ul> <p><b><u>NEXT STEPS:</u></b></p> <ul style="list-style-type: none"> <li>▪ We will continue this discussion at our next meeting on June 30, 2009. There will be no meeting on the 23<sup>rd</sup> due to LEAN Process Training from 8-12:00 pm in DeJardin 233.</li> </ul>
Tobacco Free	<p>Bill Leach discussed enforcement of designated smoking areas. [Attachment #3] Smoking Ban Summary and [Attachment #4] AR 409-001 Alcohol and Other Drugs were referenced throughout the discussion.</p> <ul style="list-style-type: none"> <li>▪ Campus Use and Development Committee (CUDC) has been involved in a 2 year study of smoking on campus.</li> <li>▪ One year ago CUDC recommended the move to designated smoking areas followed by a transitional phase with soft enforcement to take place fall term 2008 and winter term 2009. Hard enforcement was planned to follow with citations being issued to offenders, spring term 2009.</li> <li>▪ There can be no exceptions to the designated smoking area rules; rules become impossible to enforce if there are exceptions.</li> <li>▪ Two smoking areas need to be moved or expanded.</li> <li>▪ Due to the limited number of campus safety staff (one officer serving 3 campuses), enforcement of the designated smoking areas has become a critical issue and impractical.</li> <li>▪ Fires are put out each year due to cigarettes (creating a liability issue).</li> <li>▪ CUDC is continuing to review the tobacco free option. We are the last regional community college campus not to go smoke free. There is strong support to become smoke free not only among CCC students but among community college students statewide (as reflected in surveys conducted on campus over the last two years).</li> <li>▪ CUDC and Campus Security strongly recommend: <ul style="list-style-type: none"> <li>○ Clackamas Community College should go smoke free and ban all tobacco products.</li> <li>○ Create a smoking cessation and smoking awareness campaign on all campuses.</li> <li>○ Use CUDC to steward the campus-wide processing and vetting of this recommendation.</li> </ul> </li> </ul> <p><b><u>NEXT STEPS:</u></b></p> <ul style="list-style-type: none"> <li>▪ Read the document [attachment #3] distributed by Bill Leach and send comments and questions via email to Bill Zuelke or Bill Leach by June 30<sup>th</sup>.</li> <li>▪ A presentation to be prepared for the Board on the history behind getting to where we are today.</li> <li>▪ We need to determine boundaries - where CCC control ends (sidewalks etc.) vs. what is owned and controlled by the city.</li> </ul>
Veterans' Grants	<ul style="list-style-type: none"> <li>▪ Attachment #5: WalMart/ACE Grant: Project mapping</li> <li>▪ Attachment #6: Grant Roll-out: Information Sharing</li> <li>▪ Attachment #7: Congressional Award: Project mapping / FIPSE Grant Grid</li> </ul> <p>Bill Zuelke displayed and explained the attachments listed above:</p> <ul style="list-style-type: none"> <li>▪ Grants will help develop a process to translate curriculum to fit military training in a very innovative way and result in college credit.</li> <li>▪ Bill outlined how the grant dollars can be used and how information will be disseminated.</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Please invite Bill to speak one-on-one or invite him to your department or division meetings to explain in more detail the impact and opportunities created through the award of these grants.</li> </ul>
Association Reports <ul style="list-style-type: none"> <li>• ASG</li> <li>• Classified</li> <li>• PT Faculty</li> <li>• FT Faculty</li> <li>• Exempt</li> </ul>	No reports.
Around the Table Updates	No reports.
President's Report	President Truesdell traveled to Salem yesterday and was able to give testimony on the Capital Construction Bill For community colleges and had the opportunity to stress the importance of Harmony Phase II. <ul style="list-style-type: none"> <li>▪ CCC's Harmony Phase II made it onto the project list currently under consideration by the legislature. If we receive a go-ahead for the \$8 million project, the authorization is good for a six year period (through June 30, 2015). It is to our benefit to get a placeholder for consideration for this period of time.</li> <li>▪ President Truesdell submitted a request for \$1.3 with no matching funds required. She has received very positive comments for the possibility of our receiving these additional dollars.</li> <li>▪ The Oregon unemployment rate is now at 12.4%.</li> <li>▪ Lean Process training (how to do things differently) is coming up on June 23 from 8:00-12:00 pm in DeJardin 233. President Truesdell invited all to attend.</li> </ul>
Next Meeting	<ul style="list-style-type: none"> <li>▪ The June 23<sup>rd</sup> Presidents' Council meeting was canceled due to the Lean Process training.</li> <li>▪ The next Presidents' Council meeting will be June 30, 2009.</li> </ul>

**UPCOMING MEETING DATES in 2008-09:**

~~6/23~~ (Canceled due to Lean Process Review), 6/30.

**UPCOMING MEETING DATES in 2009-10:**

~~7/7~~ (no meeting), ~~7/14~~ (no meeting), 7/21 (expanded), ~~7/28~~ (no meeting), 8/4 (no meeting), 8/11 (no meeting), 8/18 (no meeting), 8/25 (no meeting), 9/1 (no meeting), 9/8, 9/15 (expanded), 9/22 (no meeting/In-Service), 9/29, 10/6, 10/13, 10/20 (expanded), 10/27...

**NUMBER OF HANDOUTS TO BRING:** Presidents' Council – 20 copies; Expanded Presidents' Council – 35 copies

**PRESIDENTS' COUNCIL MEMBERS:** Joanne Truesdell (President), Rosemary Teetor (PTF Pres), Michael Vu (ASG Pres), Bill Waters (FTF Pres), Kelly White (Clsfd Pres), Steffen Moller (Chair of College Council), Jan Godfrey (VP of Instructional Services), Shelly Parini (Dean of College Advancement), Courtney Wilton (VP of College Services), Debbie Jenkins, (Recorder), Bill Zuelke (Exempt Pres), BJ Rinearson (Director of Human Resources)

**EXPANDED COUNCIL MEMBERS:** PC Members plus Cyndi Andrews, Joe Austin, Bill Briare, Diane Drebin, Scott Giltz, Bill Leach, Karen Martini, Maureen Mitchell, Chris Robuck, and Theresa Tuffli.